



FUNCTION BOOKING CONFIRMATION

Date of Booking: _____ No. of Guests: _____
Name of Booking: _____ Contact Person: _____
Time: _____ Email: _____
Contact No. (M): _____ (W): _____ (F): _____

Package Choice – Name of Menu and Price:
Menu: _____
Price Per Person: _____
Total Cost: _____
Deposit Required: _____

PAYMENT OPTIONS (PLEASE CIRCLE ONE)
CASH CHEQUE
CREDIT CARD OPTIONS (PLEASE CIRCLE ONE)
CARD TYPE: VISA M/C B/C AMEX DINERS
CREDIT CARD NUMBER: _____ EXPIRY DATE: _____
3 DIGIT PIN (REQUIRED FOR PROCESSING ON OUR EFTPOS MACHINE): _____
CARDHOLDER'S NAME: _____
AMOUNT TO BE CHARGED: \$ _____ ROOM HIRE DEPOSIT: \$ _____
I AUTHORISE ICE CUBE SEAFOOD GRILL, BAR TO DEDUCT THE ABOVE AMOUNT FROM MY CREDITCARD.
CARDHOLDER'S SIGNATURE: _____ DATE: _____

*We require full payment in advance prior to function. Final numbers must be confirmed 72 hours in advance.
If you have any further questions please do not hesitate to call us on 02 8267 3666.
Please fax completed form to 02 8267 3600.*

Thank you for choosing Ice Cube Seafood Grill, Bar.

**Ice Cube Seafood Grill, Bar Ground Floor, Imax Theatre Complex
31 Wheat Road Darling Harbour NSW 2000 Ph: 02 8267 3666 Fax: 02 8267 3600**

TERMS & CONDITIONS

Ice Cube Seafood Grill. Bar agrees to accept Your Booking on the following Terms & Conditions.

- 1. Bookings** A tentative booking may be held for 7 days, after which time confirmation must be made in writing with our Booking Form, signed terms and conditions forms and accompanied with a deposit of \$10.00 per person for Non Special Events or 100% of the Set Menu price for Special Occasions.

- 2. Confirmation** You must provide Ice Cube Seafood Grill. Bar with menu selections, beverage details and any other service you require Ice Cube Seafood Grill to provide at your function, as well as your guaranteed number of people attending your function **one (1) weeks prior** to the Function Date. This number **will be regarded as the minimum number for charging purposes**. Ice Cube Seafood Grill. Bar will then provide you with an estimate of the cost of the food, beverages, services, etc. based on Your Menu Selection. You acknowledge that a small increase in the number of guests may be accommodated by Ice Cube Seafood Grill. Bar upon Your request, however, the number of guests cannot be reduced. Naturally, the estimated cost shall be deemed to increase in accordance with any increase in the number of guests and their requirements.
(Note:) *As part of Ice Cube Seafood Grill. Bar quality service, Ice Cube agrees to provide You with advice and assistance in relation to the menu and wine selection, room set up, formalities, speeches, service sequence etc to ensure that all your needs are fully satisfied.*
(Note:) **ALL FOOD AND BEVERAGES MUST BE PROVIDED BY ICE CUBE SEAFOOD GRILL. BAR.**

- 3. Duration** **Duration of the function is subject to negotiation.** Should your function go over the time allocated and agreed upon by both parties, then it will be up to the discretion of management if the function is to be extended. Should management agree to an extension then a fee of \$10 per person, per hour, will be charged.

- 4. Payment** You agree to pay for a minimum of the required amount of guests per the venue you have been allocated to. Payment of the Deposit and agreed price shall be made by Cash or Bank Cheque made payable to Ice Cube Seafood Grill. Bar. You acknowledge and agree that the final payment for food, beverages and services etc provided at the function is not covered by the Deposit. Payment for any extras on the day, shall be made by Cash or Credit card on completion of Your function and **cheques will not be accepted.**

- 5. Cancellations** A booking confirmed in accordance with Paragraph **1. Bookings** may only be cancelled in writing sixty (60) days or more prior to the event., in which case a flat administration fee of one hundred and fifty dollars (\$150) will be payable by You to Ice Cube Seafood Grill. Bar and a refund of the balance of the deposit will be made to You. In the event a booking is cancelled fifty nine (59) days or less prior to the booking, the full deposit will be forfeited, if a booking is cancelled 30 days or less prior to the booking, **the total amount of the function is then liable by You.** Ice Cube Seafood Grill. Bar reserves the right to cancel Your function without any liability whatsoever, but only if Ice Cube Seafood Grill. Bar believes, in its reasonable discretion, that Your function will adversely affect the smooth running of Ice Cube Seafood Grill. Bar's operation of the Venue or Ice Cube Seafood Grill. Bar's reputation, or full payment is not received prior to your function.

- 6. Change of Date** Where You have booked and confirmed with a deposit, then **7. Cancellations** terms apply.

- 7. Responsibility** You hereby indemnify Ice Cube Seafood Grill. Bar against all losses, damages and claims that Ice Cube Seafood Grill. Bar may incur, suffer or pay. As a result of any loss of property during the course of, or after Your function or as a result of any damage sustained to the Venue and / or any properties that belongs or is a part of the buildings of surroundings grounds whether by Your own action or by the actions of Your invited guests and / or any contractors engaged by You. It is your responsibility to advise Your guests of the start/finish time of Your function. You acknowledge that Ice Cube Seafood Grill. Bar shall not be responsible for any activities that may take place in such areas during Your function.

You accept and agree to be bound by the above terms and conditions

Signature: _____ Date: _____